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Public Health INsights & INnovation

Public Health Accreditation Board Domain 12: Maintaining Capacity to Engage the Public Health Governing Entity

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Outline

• What is included in Domain 12?
• Examples from the literature
A governing entity should meet this criteria:

- It is an official part of the state or local government
- Has primary responsibility for policy-making and or governing the local health department
- Advises, advocates, or consults with the health department on matters related to resources, policy making, legal authority, collaboration and improvement activities
- Is the point of accountability for the health department
Domain 12: Maintain Capacity to Engage the Public Health Governing Entity

- Standard 12.1: Maintain current operational definitions and statements: roles, responsibilities and authorities
- Standard 12.2: Provide information to the Governing Entity regarding public health and official responsibilities of the health department
- Standard 12.3: Encourage the Governing Entity’s engagement in the public health department’s overall obligations and responsibilities
Standard 12.1

- Maintain current operational definitions and statements: roles, responsibilities and authorities
Standard 12.1.A

- **Purpose:** assesses the LHD knowledge of and provision of operations, programs and services that are mandated to provide
- **Provide documentation of one example of (statutes, rules, regulations or ordinances)**
- **For example:**
  - Copy of Disease reporting rules
  - Nationally notifiable conditions
  - Mandates of vaccination
  - Mandated oversight of water, septic, hazardous materials
Standard 12.1.1A

- Provide documentation of operations that reflect authorities.
- One example must be provided:
- Examples that can be used: service descriptions or reports
- Provide a copy of your annual report that is given to County Commissioners
- Meeting minutes of providing reports
Standards 12.1.2 A

- Operational definitions and statements of roles and responsibilities
- Governing entity’s authority: this could be the board of health, governor’s office, county commissioners
- Provide one or more document that could be a copy of the law, charter, ordinance the states the mandated authority and describes authority with a legal citation
Standard 12.1.2.A

• Governing entity’s structure and composition
• One written description of governing entity:
• Examples:
  – Statue, rules, regulations, charter, an official charge statement, formal written documentation
Standard 12.2

• Provide information to the governing entity regarding public health and the official responsibilities of the health department and governing entity.

• The governing entity is responsible for the health department achieving its mission, goals and objectives to protect the health of the population within its jurisdiction.
Standard 12.2.1 A

- Communicate with the governing entity on responsibilities
- Two examples are required within 5 years
- Documentation options to use:
  - Reports, testimonies, speeches, presentations, emails
  - Documents for operational definitions, roles:
  - Meeting minutes, memos, emails, briefing papers or other correspondence
Standard 12.2.1. A

- Part b. Orientation process for new members of the governing entity
- Document the process:
- For example orientation agenda, meeting minutes, orientation materials
• Standard 12.3: Encourage the Governing Entity’s engagement in the public health department’s overall obligations and responsibilities

• Show involvement in policy development, resource stewardship, legal authority, partner engagement, quality improvement, oversight
Standard 12.3.1 A

- Communication with the governing entity regard important issues or recent actions
- Provide two examples within 2 years
- Examples of documentation:
  - Population health status, environmental hazard, health indicators, disease outbreaks
- You can use reports, testimonies, meeting minutes, summaries, community dashboard, annual statistical reports, memos, emails
Standard 12.3.2. A

- Consistently review issues discussed, actions taken and policies set
- Two examples within 14 mo (can be same yr)
- Show consistent review of
  - 1-patterns of issues discussed
  - 2-opinions of the governing entity
  - 3-positions taken
Standard 12.3.2.A

• Documentation can be from:
  – Meeting minutes
  – Reports
  – Dashboards
  – Presentations
  – Memos
  – Record of health department leadership discussions
<table>
<thead>
<tr>
<th>Title</th>
<th>Description</th>
<th>Link</th>
</tr>
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<tbody>
<tr>
<td>Public Health Quality Improvement Exchange</td>
<td>Shared resources for creating a culture of quality improvement</td>
<td><a href="https://www.phqix.org/">https://www.phqix.org/</a></td>
</tr>
<tr>
<td>Public Health Accreditation Board</td>
<td>Tools, resources, information, research on voluntary public health accreditation</td>
<td><a href="http://www.phaboard.org/">http://www.phaboard.org/</a></td>
</tr>
<tr>
<td>Indiana Indicators</td>
<td>Creating a Community Dashboard</td>
<td><a href="http://indianaindicators.org/">http://indianaindicators.org/</a></td>
</tr>
<tr>
<td>Monthly Accreditation Forum</td>
<td>Discuss accreditation with other health departments</td>
<td>Last Wednesday of every month, 9:30 – 10:30. Email <a href="mailto:jomccart@iu.edu">jomccart@iu.edu</a></td>
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Questions, Comments?

Evaluation:  http://survey.constantcontact.com/survey/a07eckzk3xlinbp8sg9/start

Presenter:

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Kicking off our series is Alonzo Plough, PhD, MPH
Robert Wood Johnson Foundation
Vice President, Research-Evaluation-Learning
and Chief Science Officer

Date: April 29, 9:00 – 10:00
Register at: https://events.r20.constantcontact.com/register/eventReg?oeidk=a07eckmkm236cb12141&oseq=&c=&ch=